

1 **Regular Board Meeting Minutes**

2 **Cache Valley Transit District**

3 **Wednesday, January 27, 2016**

4 **5:45 pm**

5 **Bridgerland Applied Technology College**

6 **1301 North 600 West, Logan, Utah**

7 **Room 840**

8
9 *Present:* Erik Ashcroft, Alma Leonhardt, Rodger Pond, Joy Reyes, Glen Schmidt, Holly
10 Broome-Hyer, Shaun Bushman, Norman Larsen, Patricia Cronin, Doug Thompson, Tom
11 Hogan, Heidi Harper, Roger Jones, Ron Natali, Sallie Petersen, and Craig Wright

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13 *Excused:* Jeannie Simmonds, Ron Hornsby, and Sue Sorenson

14
15 *Others:* Todd Beutler, Nathan Coats, Curtis Roberts, and Ivy Thomson

16
17 **Regular Meeting Agenda**

- 18
19 1. Call to order: Board Chairman Doug Thompson
- 20
21 2. *Acceptance of Minutes:* Alma Leonhardt moved to approve the December minutes.
22 The motion was seconded by Ron Natali. The vote was unanimous.
- 23
24 3. *Approval of Agenda:* Rodger Pond moved the approval of agenda. The motion was
25 seconded by Ron Natali. The vote was unanimous.
- 26
27 4. Next Board Meeting: February 24th, 2016 at 5:45 pm.
- 28
29 5. Questions and Comments for Management and Board (3 minutes or less):
30 A. Norman Larsen commended CVTD for their snow removal at Smiths.
31 B. Curtis answered Erik Ashcroft's questions about the procurement process for the
32 compensation consultants.

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34 **Board Business**

- 35 6. Service Committee Report: Shaun Bushman gave a quarterly and year-end report.
36 The South routes have shown increasing ridership. Ridership losses on other routes
37 have slowed. Management reported on processes to take care of service requests.
38 Shaun demonstrated to the Board how to access the apps which are now available to
39 track CVTD buses, and encouraged the Board to send app announcements to their
40 city newsletters. Fuel prices are driving ridership losses across the nation. The apps
41 should help increase convenience for CVTD passengers.
- 42

- 43 7. Consider approval of Internal Review Report: Board members expressed their
44 concerns, suggestions, and thoughts. Minor changes were given to the Board Chair.
45 Roger Jones moved to approve the report, recognizing that minor changes would be
46 made. Craig Wright seconded the motion. All Board members except Erik Ashcroft
47 and Norman Larsen voted to approve the report. Because the two dissenting votes
48 were each a minority vote in separate voting districts, the Board vote to approve the
49 report is recorded as unanimous.
50

51 8. **General Manager Report**

- 52 A. Management was able to secure funding for three buses in 2019.
53 B. Art in Transit produced a short video, which was shown to the Board. We are a
54 fabric of this community, and impact the kids. Todd will put CETC in touch with
55 Aurora as they may be able to use Art in Transit as a model for a project they are
56 doing.
57

58 9. **Other Considerations:**

- 59 A. Staff is putting together the next Short Range Transit Plan (SRTP). Doug asked
60 the Board to look at the current SRTP and to give their suggestions to him.
61 B. Shaun added that the Service Committee asked Management to give an
62 assessment of the low-cost suggestions from the prior SRTP, and to report back to
63 the Board.
64 C. Patricia Cronin has been reappointed by Millville for representation on the Board.
65

66 10. **Adjourn:**

67 Doug Thompson adjourned the meeting.